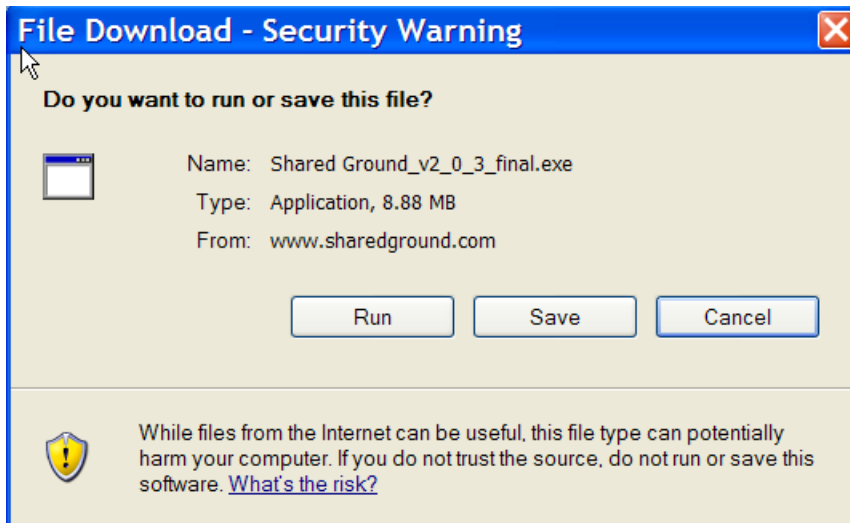


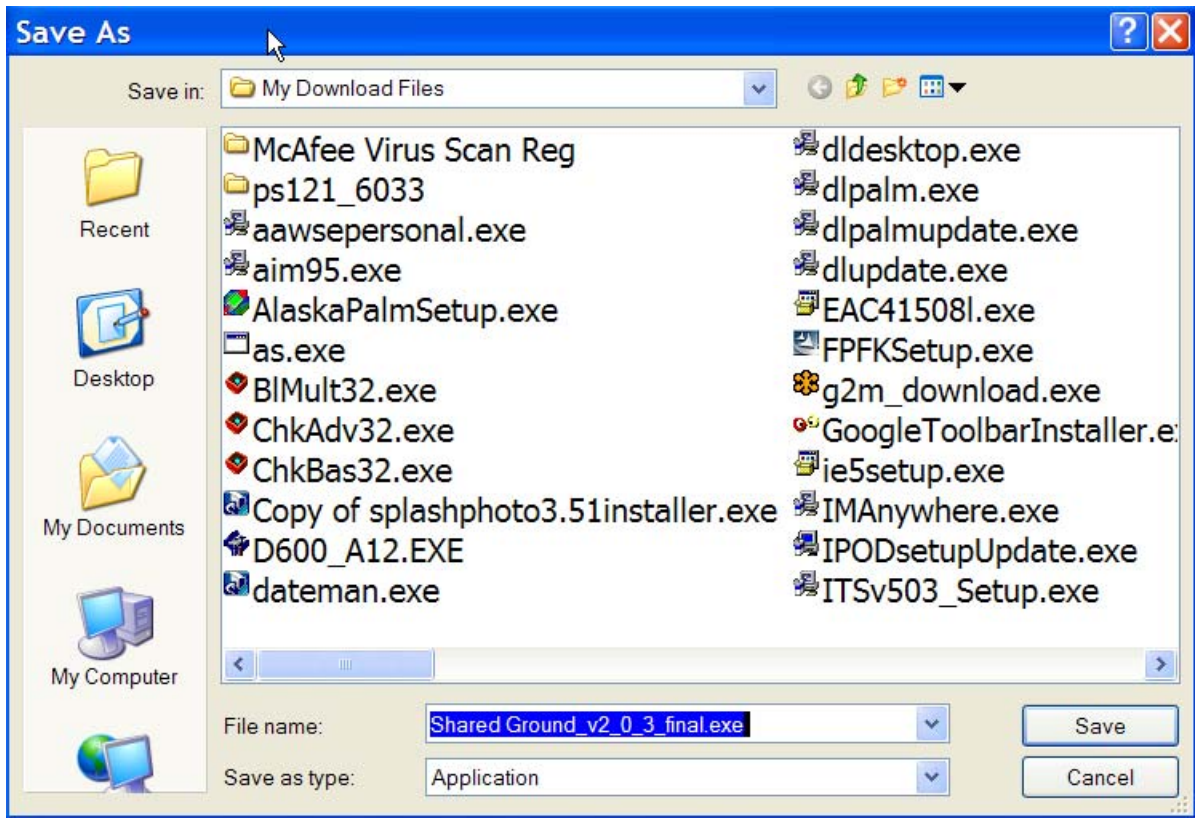
Download and Upgrade Instructions

Once you have clicked on “**Download Now!**” you will see the following screen.



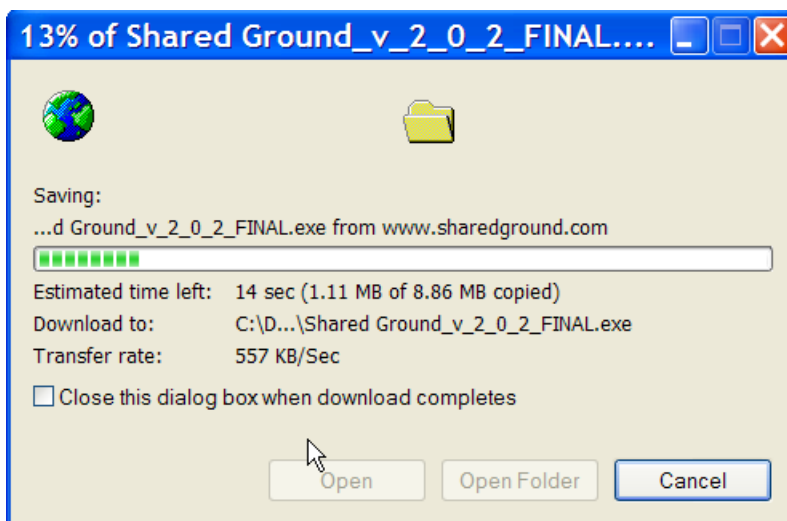
Click on “Save” to continue. DO NOT click on “Run”.

You will see a screen similar to the following:

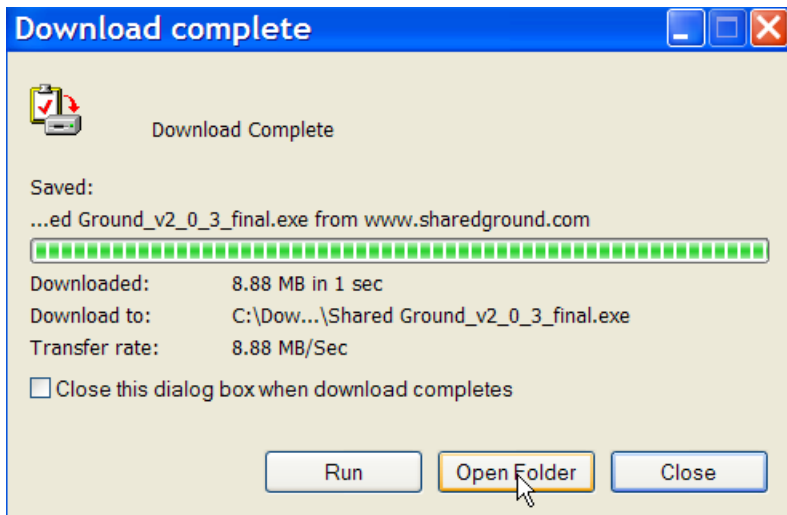


It is suggested that you create a folder where you can store downloaded files like Shared Ground. If you do not have such a folder, you can create one or use another suitable destination folder where such downloads can be saved. **Be sure to note where you are saving the download.**

Next you will see the following status screen depicting the progress of the download.



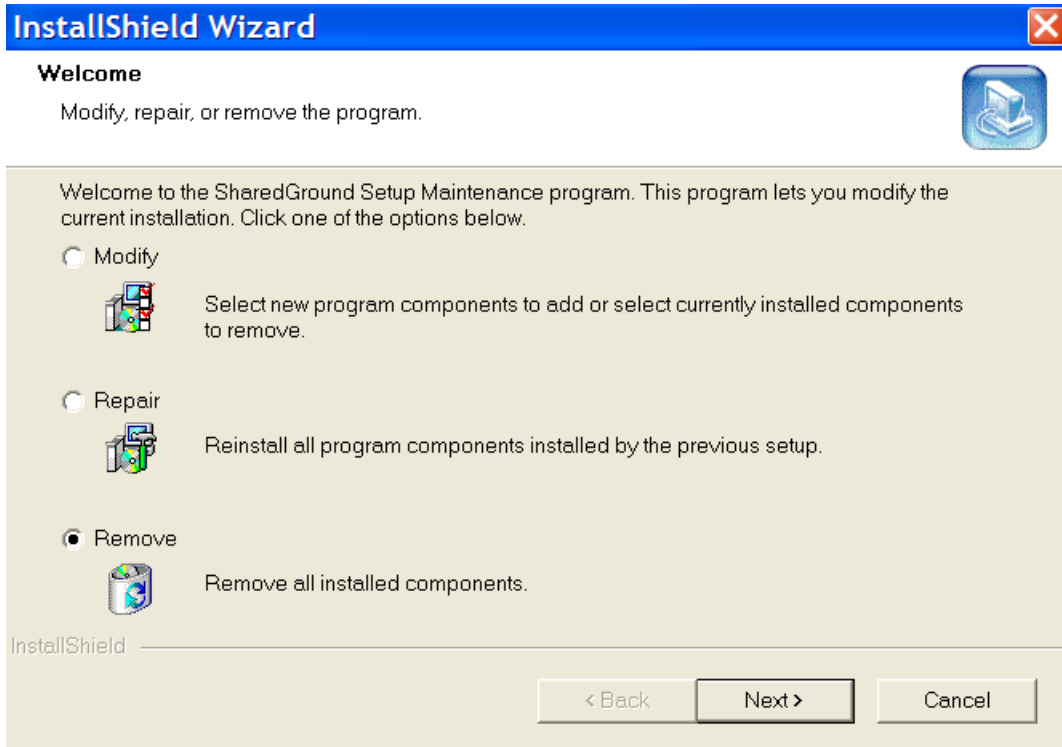
When complete, click on “Open Folder”.



You will be directed to the downloaded folder and file. Open file Shared Ground_v2_0_3_FINAL.exe. The following will be displayed:

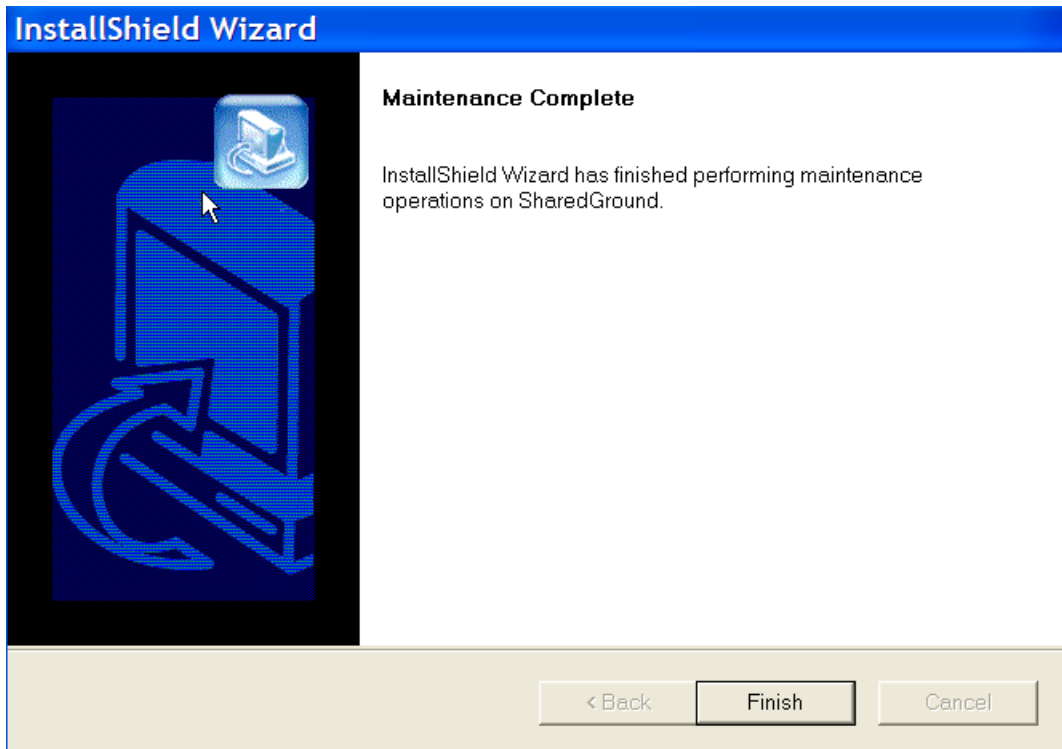


Click on “Run”. The software installer will open.



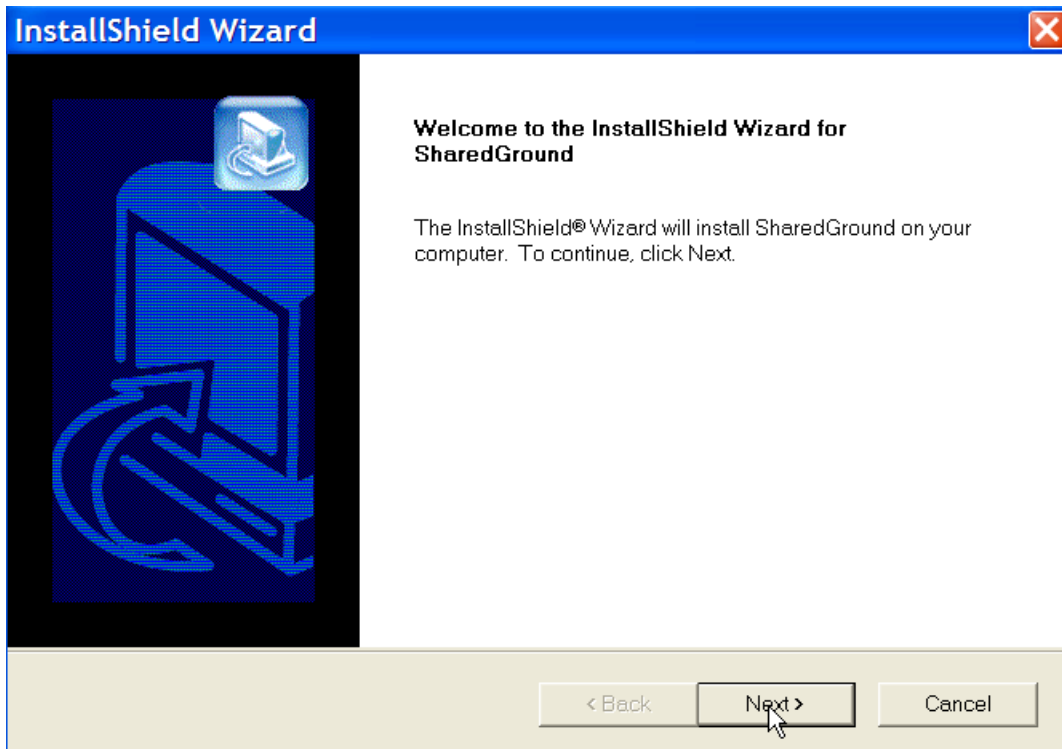
Upgrades: If you have a previous version of Shared Ground on your machine, choose “Remove” to upgrade to the newest version and “Next” to continue. Existing xml files will not be removed. Confirm file deletion by clicking “Yes”.

When finished the following screen will be displayed.

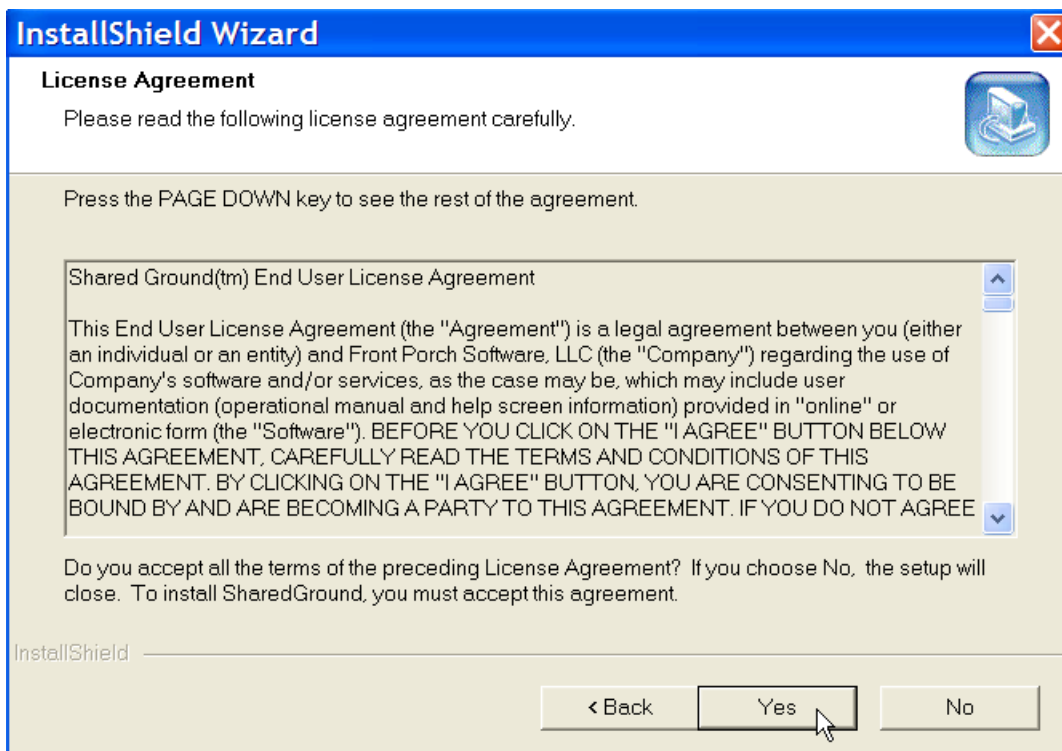


Click on “Finish”. Then repeat the previous procedure by going to the downloaded folder and file. Again, open file Shared Ground_v2_0_3_FINAL.exe and click on “Run”.

For new Installations: The following will be displayed:

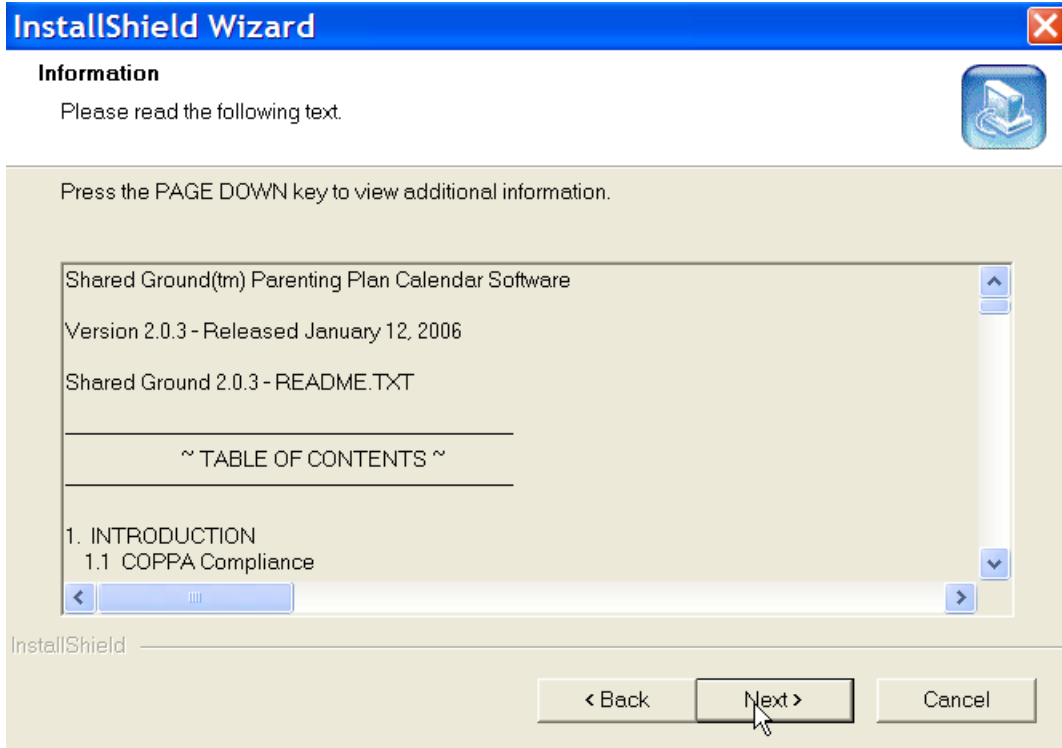


Click “Next” to continue. The following screen will be displayed:



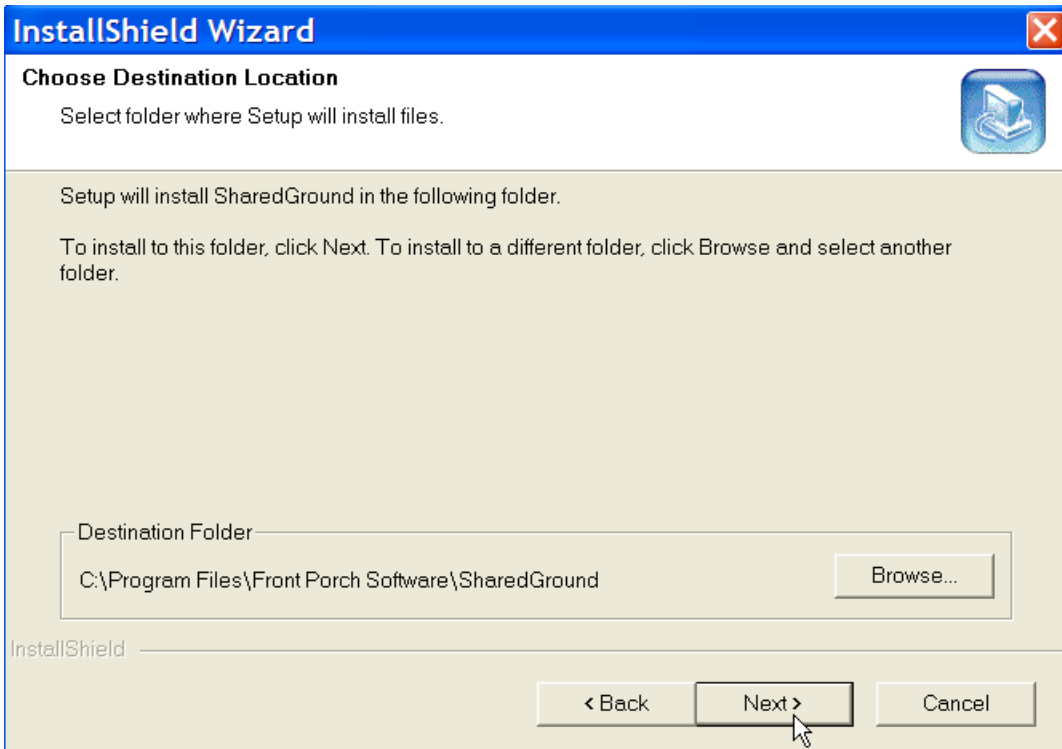
Read the license agreement carefully. To continue the installation, click on “Yes”.

The following “Readme” screen will be displayed:



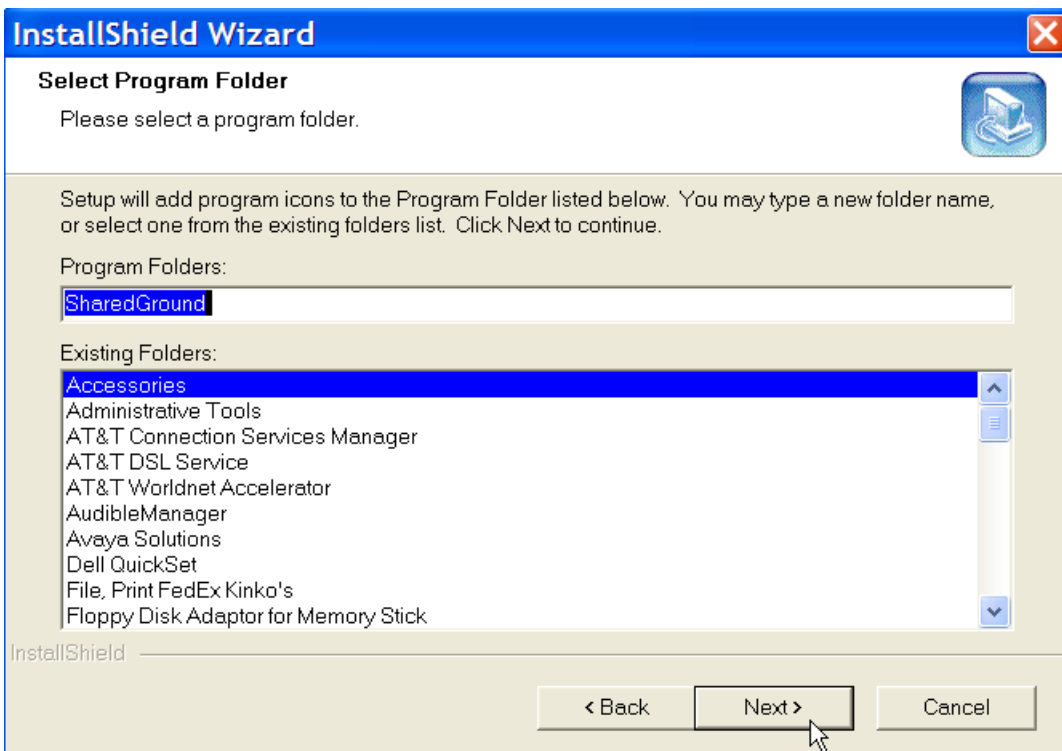
You may view the “Readme” file text and press “Next” to continue.

The following screen is displayed:

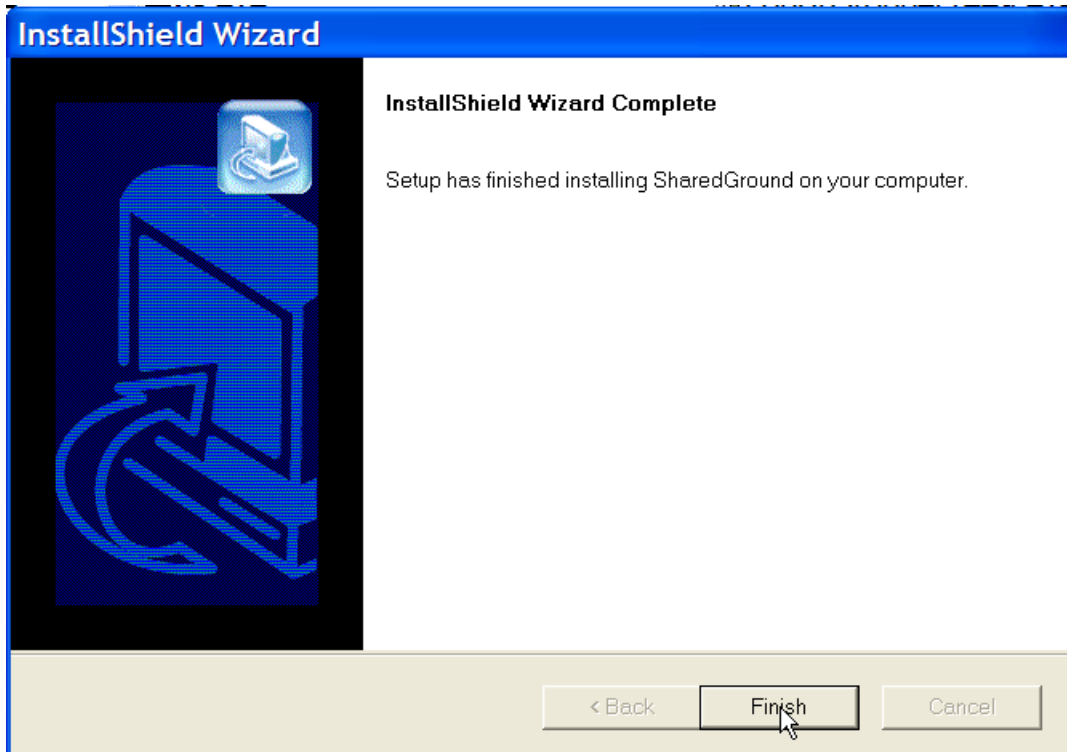


Verify the desired installation file location is acceptable and click “Next” to continue.

The following screen is displayed:

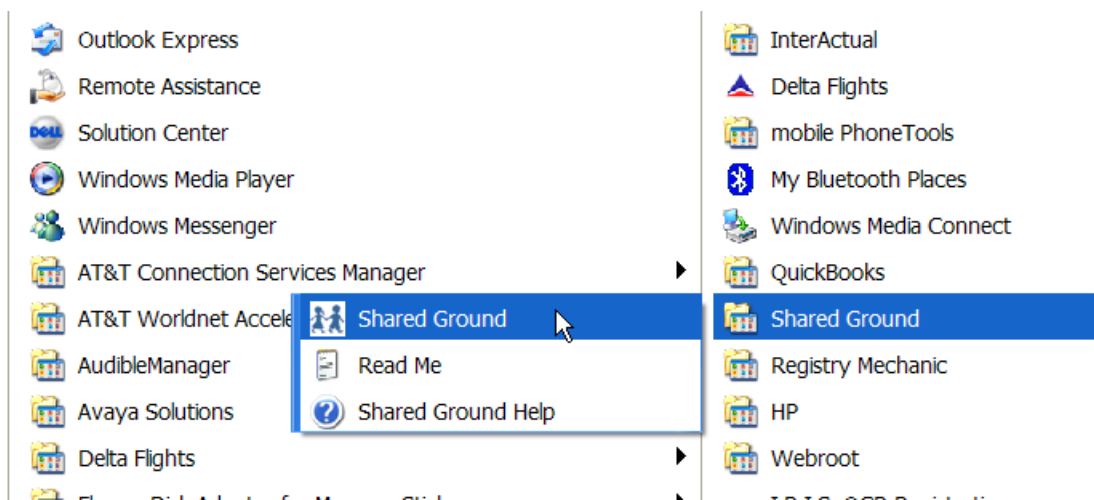


Verify the desired Program Folder name is acceptable and click “Next” to continue. The setup will complete the installation process and display the following:

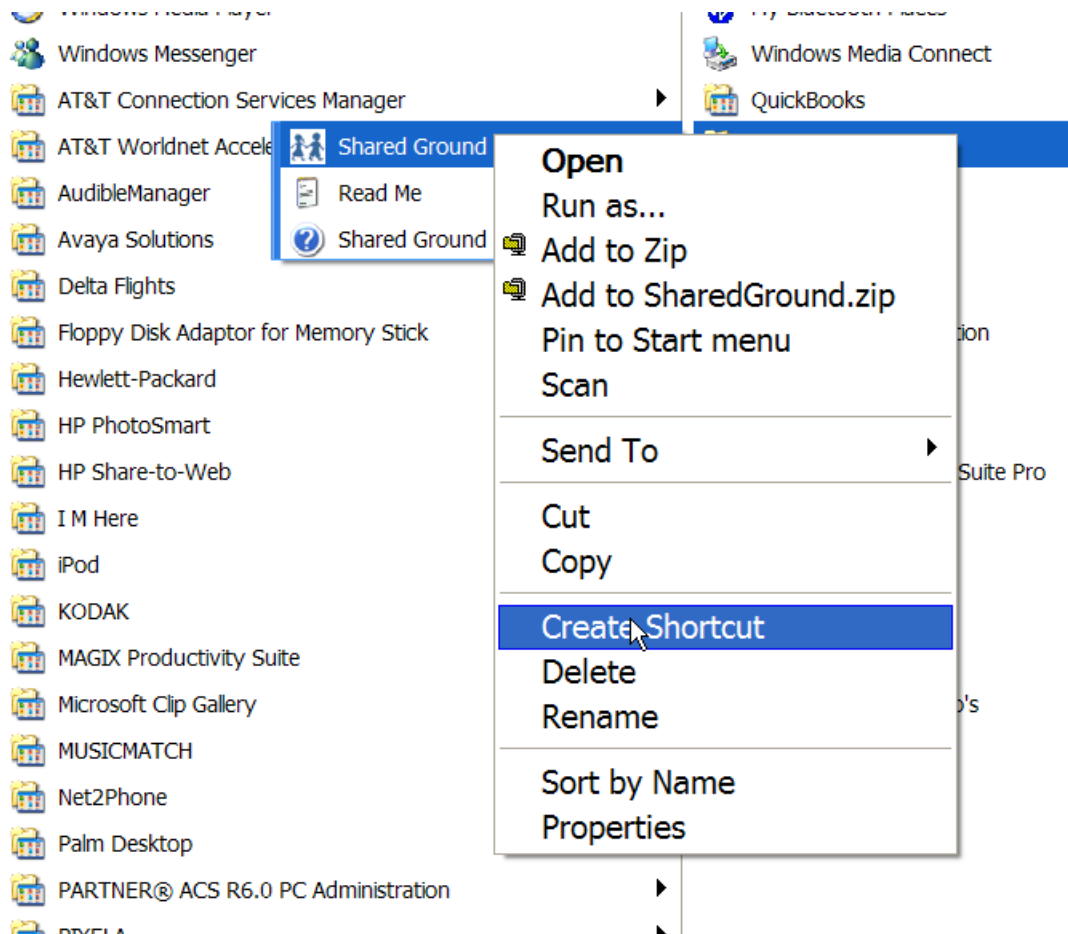


Choose “Finish” to complete the installation.

To access the complete Shared Ground folder and to open the Shared Ground program, click on Start>All Programs>Shared Ground>Shared Ground.



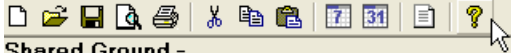
To create a shortcut on your desktop, while at the above shown location, right click and scroll to “Create Shortcut”. A “Shared Ground (2)” will appear on the “All Programs” screen. Drag this icon to your desktop. If you like, from the desktop icon, highlight “Shared Ground (2)”, right click, choose rename, and type Shared Ground 2.0.



Additional information is available by choosing “Shared Ground Help” or by opening the Shared Ground program and clicking “Help”.

 Shared Ground 2.0

File Edit View Wizard Help



Shared Ground -

Sunday, Nov 27	
Tuesday, Nov 29	